



GEOLOGISTICS

Expo Services LLC

SGIA 2006

Las Vegas, 26-29 September

Official International Freight Forwarder and Customs Broker

GeoLogistics Expo Services, LLC
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Atlanta, GA 30306
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Fax: 404-724-9135
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International Shipping

As the Official Freight Forwarder and Customs Broker, GeoLogistics Expo is appointed by show management to handle all international freight. Some of our services include the shipping of international exhibits to the show, completing Customs clearance procedures, delivering to the appointed site handling contractor, and re-exporting the freight at the conclusion of the show. We have designed our services to meet all your international transportation needs.

How is my shipment cleared through U.S. Customs?

Depending on your needs, we can clear your shipment in one of three ways:

- Permanent Duty-Paid Entry: used for all goods which will remain in the U.S. and will not be re-exported. This includes all giveaway items such as brochures and samples.
- Temporary Entry: allows goods to be imported temporarily into the U.S. without the payment of Customs duties and taxes.
- ATA Carnet: goods are imported without the payment of Customs duties and taxes, but may not be given away or sold. All items must be re-exported at the end of the show.

What documents are needed?

In order to clear the goods, we will need the following documents:

- Original ocean bill of lading *or* one air waybill
- Commercial invoices in *English* giving full description and value for each item contained in the shipment. The invoice should be issued to your company c/o the exhibition. Separate invoices for temporary and permanent items are useful.
- Packing list giving weight and dimensions of each package. This information may be included on your commercial invoice.
- Insurance certificate copy with the name of the local settlement agent in the US

When shipping by airfreight, the documents must accompany the shipment. For ocean freight, the documents should be sent as soon as possible to GeoLogistics Expo in Atlanta.

What services can GeoLogistics Expo provide at the exhibition?

Our staff is available to assist you before, during and after the exhibition. We will confirm that your shipment has been delivered to your booth. During the exhibition, we will meet with you to confirm the return shipping instructions. We will handle all the details for you.

What are GeoLogistics Expo's payment terms?

Our terms and conditions require that all transportation services be paid to GeoLogistics Expo Services Inc. before the show opens. International exhibitors may make credit arrangements through our coordinating offices in their home country. Payment may also be made via wire transfer or credit card.

How do I contact GeoLogistics Expo in my country?

We have GeoLogistics Expo offices in most countries. If you do not see your country listed, please contact us and we will assist you.

China

Natural Ltd.
RM. 406, Beijing CIEC Business Center
No. 6, East Beisanhuan Road
Chao Yang District, Beijing 100028
Contact: Ms. Zhong Yuan
Tel: +86 (010) 6461 9484
Fax: +86 (010) 6461 9507
E-mail: zhongyuan@natural-btg.com.cn

Denmark

Blue Water Shipping A/S
Trafikhavnskaj 11
DK-6700 Esbjerg
Denmark
Contact: Klaus Bindsboll
Tel: +45 79 13 41 88
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E-mail: kip@bws.dk

Finland

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Germany

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Hong Kong

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Israel

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Ofek Center LOD North 71294
PO B 36232
Tel Aviv, 61361 Israel
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Fax: +972 8 9182051
E-mail: taliy@ruthcargo.co.il

Italy

EXPOTRANS M.T.O. S.r.l.
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Fax: +39 02 4801 9658
E-mail:
fabio.malensek@expotrans.it

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Korea

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Netherlands

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Netherlands
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Spain

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Sweden

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Switzerland

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Taiwan

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11th No. 192 Rueiguang Road
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Taipei, Taiwan R.O.C. 114
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E-mail: twey@int.geo-logistics.com

United Kingdom

Exhibition Freighting Ltd.
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East Malling, Kent ME19 6BU
Contact: Neil Goatcher
Tel: 44 1732-872338
Fax: 44 1732-872339
E-mail: neil@exhibitionfreighting.co.uk

SGIA 2006 - Las Vegas, Nevada - September 26 - 29

Consign all international shipments and corresponding documents as follows:

Consignee: "Exhibiting Company Name"
C/o SGIA 2006
Booth No. _____
Las Vegas Convention Center
3150 S. Paradise Road
Las Vegas, Nevada 89109

Notify: GeoLogistics Expo
1123 Zonolite Road, Suite 22
Atlanta, GA 30306
E-mail: expousa@geo-logistics.com
Tel: 404-815-8816
Fax: 404-724-9135

Mark all goods as follows:

"Exhibiting Company Name"
C/o SGIA 2006
Booth no. _____
Las Vegas Convention Center
Las Vegas, Nevada
Made in (country of origin)

Arrival Deadlines:

Deadline for arrival of LCL sea freight to Los Angeles terminal:	August 26
Deadline for arrival of FCL sea freight to Los Angeles port:	September 5
Deadline for arrival of air freight at Las Vegas (LAS) airport:	September 11

The most important steps to take:

Preparation:

- **Plan to ship early** – Advance planning reduces your shipment costs. With increasing security procedures causing delays for shipments to and from the United States, **it is imperative that you meet the deadlines above**. Please note that the dates above are deadlines, not targets. Shipment arrivals up to 3 weeks before the deadlines are both welcome and encouraged.
 - **How to ship** – Choose the method of shipment that works best for your exhibit. Select ocean freight if your schedule allows for up to 6 weeks transit. Choose air freight for a much shorter transit time. Small shipments (under 1 cubic meter or less than 150 kgs) incur several minimum charges if shipped by sea freight, so air freight is often less expensive than sea freight for these shipments.
 - **Notification** – You must notify GeoLogistics Expo of the details of your shipment. List GeoLogistics Expo at the above address as the notify party on all shipping documents. All shipping documents must be faxed to GeoLogistics Expo as soon as they are issued.
- Only then can GeoLogistics Expo clear your shipment through U.S. Customs.**

Details:

- **Labeling and Packing** – U.S. Customs requires that all goods are marked. Label each piece of freight with the country of origin, exhibitor name & booth number, and show name. Large labels are best. Be sure your packing materials are strong enough for the transport type and the sensitivity of your goods.
- **Wood packing materials** – All wood packaging must be treated and marked. This includes crating, pallets, cases, skids and dunnage. Shipments packed in non-treated and marked wood material will not be permitted entry by US Customs and will be re-exported.
- **Documentation** – Prepare a commercial invoice in English with complete descriptions and model/serial numbers. List harmonized numbers for each item on the invoice. Include a packing list with the dimensions, gross and net weights of each package to be shipped.
- **Insurance** – Secure adequate insurance to cover your exhibit to and from the show.