

# LABOR ORDER FORM L-2

**SGIA '06 - Las Vegas**

Las Vegas Convention Center

Las Vegas, NV

September 26-29, 2006

Event Code: 01721006

Shepard Exposition Services

1531 Carroll Drive

Atlanta, GA 30318

Phone: **(404) 720-8600** International Phone: **+001 (404) 720-8600**

E-mail: **custsvcs@shepardes.com** Fax: **(404) 720-8755**

Company Name \_\_\_\_\_ Booth Number \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_ **Fax** \_\_\_\_\_

Signature also indicates you read and accept the Payment Policy (A4), Terms and Conditions (A-6), and submitted a Payment Authorization (A-3 and/or A5).

Payment in full must accompany your order. Orders should be received three weeks prior to show opening.  
Floor orders are limited to availability.

**Labor Rates**

Straight Time	Monday through Friday, 8:00 AM to 4:30 PM	\$68.00 per hour
Overtime	Monday through Friday, 4:30 PM to midnight	
	Saturday 8:00 AM to midnight	\$112.00 per hour
Double Time	Monday through Saturday, midnight to 8:00 AM	
	Sundays & holidays - all hours	\$112.00 per hour

**Labor Order and Cost Estimate**

(select one below)

- Plan A - Labor Supervised by Shepard Exhibit Services - see also Plan A Information Form (L-3) sup ins 68069 dis 68073  
(Complete this form, as well as the following Plan A Information (L-3) form.)
- Plan B - Labor Supervised by Exhibitor (install 68060st, 68061ot, 68062dt dis 68063st, 68064ot, 68065dt)  
(Complete this form. See below.)
- Plan C - Installation of Customer-Owned Carpet  
(Complete this form. See below.)

Estimate your requirements	Installation	Dismantling
Date labor needed		
Start time		
Number of people		
Number of hours per person		
Total hours estimated		
Hourly rate you anticipate		
Estimate installation*/dismantling*		
*If using Plan A, add 30% or \$30 minimum		
<b>Total Labor (Add installation and dismantle)</b>		

**Plan C Details - Installation of Exhibitor-owned Carpet**

Booth dimensions:  ft. X  ft. =  Square feet

Square Feet	Description	Price/sq.ft.	Total
68080	Customer carpet installation or dismantling	1.00	

Carpet to be installed by:  Date  Time